

Parish Volunteer Chart

This chart is not an exhaustive list. It should be used to determine the documentation required of parish volunteers for compliance with the diocesan Policy for the Protection of Children. Volunteers provide a service without compensation. Any questions can be directed to Cindy Zemcik at 814-824-1195.

These are examples of a Regular Volunteer (scheduled at least once a month)	These are examples of an Occasional Volunteer (scheduled or occurring less than once a month)
Catechist	Class Activity
Substitute Catechist	Class Celebration
Weekly Catechetical Aide	Vacation Bible School Helper
Vacation Bible School Coordinator	Ticket Seller/Taker – during an event attended mainly by minors
Youth Ministry Volunteer	
Coach	
Assistant Coach	
Altar Server Trainer	
Music Director for Children’s Choir/Musician	
Children’s Liturgy of the Word Leaders	
Faith Formation Office Assistant (if present when children are in attendance)	
Chaperone for Field Trips, Service Projects, Mission Trips, etc.	
Childcare during liturgy, parish missions, retreats, etc.	
Youth Retreat Leader (includes large/small group leaders)	

The following are considered **Visitors**: Guest presenters, speakers or parents visiting a classroom/session. Provided that visitors are never unaccompanied in the building or classroom and are never in a position of care, supervision, guidance or control of children, they DO NOT need clearances.

Revised: December 2019