Student Inservicing Chart

Catholic Schools

Student Inservice

Use PCAR county agency. Inform parents that they have a right to refuse to allow their children to participate.

Student Present

Enter on Student Inservice Record. Keep on file indefinitely.

All **Absent** Students

Send home Parent Option Form and Parent Training Packet. Enter the date materials sent home on Student Inservice Record. Parent returns Option Form as a **refusal**. Enter on Student Inservice Record. Keep in files indefinitely and send copy of Option Form to diocese with Annual Report.

Parent returns Option Form as a **legitimate absence**. Enter on Student Inservce Record. Keep in files indefinitely.

Parent **does not return** Option Form. Enter on Student Inservice Record. Keep in files indefinitely.

PCAR Groups (to conduct inservices)

http://www.eriercd.org/pdf/county.pdf

Parent Option Form

http://www.eriercd.org/pdf/cp_par_opt_schoolprograms.pdf

Student Inservice Record

 $\underline{http://www.eriercd.org/pdf/studentinservice records chool.pdf}$

Parent Training Packet

Letter http://www.eriercd.org/pdf/coverletter.pdf
Elementary http://www.eriercd.org/pdf/elementarystudents.pdf
Jr. Hi - Sr. Hi http://www.eriercd.org/pdf/jrsrhighyouth.pdf