

Contact Numbers and Addresses

Mailing Address	Telephone Number
Diocese of Erie Office of Financial Services 429 East Grandview Boulevard Erie, PA 16504-2603	Phone Finance: (814) 824-1180 Diocese of Erie Website: http://www.eriescd.org

Office of Financial Services:

James A. Hubert, CMA, Chief Financial Officer	(814) 824-1180	jahubert@eriescd.org
Nicole Clifford, Controller	(814) 824-1180	nclifford@eriescd.org
Patrick Barron, Director of Parish & School Financial Services	(814) 824-1168	pbarron@eriescd.org
Mary Coan, Administrative Assistant (8am-Noon, M-F)	(814) 824-1180	mcoan@eriescd.org
Logan Braendel, Staff Accountant	(814) 824-1116	lbraendel@eriescd.org
Shirley Schultz, Accounts Payable, Payroll	(814) 824-1182	sschultz@eriescd.org
Amy St. George, Accounts Receivable (9am-1pm, M-Th)	(814) 824-1193	astgeorge@eriescd.org
Kathleen Robinson, STAR Foundation Manager	(814) 824-1220	krobbinson@eriescd.org
David J. Murphy, Consultant	(814) 824-1180	dmurphy@eriescd.org

Information Technology Office:

Kathy Papalia, Network Administrator (814) 824-1184 kpapalia@eriescd.org

Facilities and Risk Management Office:

Russell A. Rydzewski, Director (814) 824-1112 rrydzewski@eriescd.org

Human Resources Office:

James G. Tometsko, Director of Human Resources (814) 824-1189 jtometsko@eriescd.org

Erie Diocesan Cemeteries Office:

Korac Timon, Executive Director of Erie Diocesan Cemeteries (814) 838-7724 korac@eriescd.org
3325 West Lake Road, Erie, PA 16505

Fidelity 401(k) Retirement Plan #71810:

Fidelity NetBenefits: <http://fidelity.com/atwork> (800) 343-0860

Diocesan Insurance:

CLAIMS: For all liability & property claims, contact:

Gallagher Bassett Services, Inc.

Steve Mateer | Senior Resolution Manager

D: 630-282-0932 | F: 866-947-2227

E: steve_mateer@gbtpa.com

Melissa Nederhoff | Supervisor

D: 248-452-6040 | F: 866-947-2227

E: Melissa_Nederhoff@gbtpa.com

REQUESTS: For all Certificates of Insurance, Auto ID Cards, etc., contact:

Waldorf Risk Solutions

Connor Monahan | Direct: 631-418-0305 | Email: Connor@wrs1928.com

For all WORKER'S COMPENSATION claims, contact:

Church Mutual Insurance Company - Policy #: 0321665 07-886542

Method	Contact Details	Information Required
Phone	(800) 554-2642	• Named Insured: The Roman Catholic Diocese of Erie • Date, Time & Place of Accident • Description of accident or incident • Name, phone, and/or email of the person making the report • Injured employee's SSN (required by law) • Description of injury
Fax	(715) 539-4651	
Claims Email	claimsintake@churchmutual.com	
Claims Website	https://www.churchmutual.com/72/File-a-Claim	
Safety Resources	https://www.churchmutual.com/98/Safety-Resources	

Health Insurance:

For all health Insurance matters, contact:
Loesel-Schaaf Insurance Agency, Inc.
3537 12th Street
Erie, PA 16505

(814) 833-5433
(814) 838-6172 (Fax)

Customer Service

Cathy Fisher

cfisher@LSinsure.com

Enrollment

Heather Himes

hhimes@LSinsure.com

Continuation of Coverage

Michelle Arrigo

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Billing

Theresa Gilmore
Courtney Buzzard

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General Contact

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Mike Elia

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melia@LSinsure.com