

Diocese of Erie Tuition Assistance Program Frequently Asked Questions

How do I login?

Before you can apply for tuition assistance, you must create an account. Your username will be your email address. Each family should only create one account.

What if I forgot my password?

You will need to reset your password. On the Login page, click "Forgot your password."

How do I upload my documents?

There are separate uploading portals that you can access to upload the required documents. Once you upload your documents, you can view them to verify you have uploaded the correct items.

What documents are required?

The following documents are required:

- All current year Form W-2s (if applicable).
- All current year Form 1099s (if applicable).
- The current year federal Form 1040 income tax return or IRS Form 4868 if any extension has been filed and the previous year's tax return.

Will I get a receipt acknowledging my application has been filed?

Yes. Once you submit your application, a receipt will be sent to the email address you provided. However, be aware that a receipt does not imply that your application is approved, only that payment was received. Even when payment is received, if all the required documents have not been uploaded or if the application is missing information, the application will be denied.

Who do I call with questions about my application?

Email the Point of Contact listed below for your child's school.

Point of Contact List

School or System	Point of Contact	Email is preferred
STAR Foundation Manager: All schools	Dr. Sam Signorino	ssignorino@eriercd.org 814-806-2423
Catholic Schools Office: All schools and 8 PARISH BASED SCHOOLS: Immaculate Conception, St. Francis, St. Gregory, St. Joseph, Lucinda, St. Joseph, Warren, St. Michael, SS. Cosmas & Damian, Seton Catholic Schools	Kathy Robinson	krobbinson@eriercd.org 814-824-1220
DuBois Area Catholic Schools w/Dubois Central Catholic Elementary, M/HS	Jeff Gankosky	jgankosky@duboiscatholic.com 814-371-3060 Ext. 3
Elk County Catholic School System w/St. Leo School, St. Marys Catholic Elem/MS & ECCHS	Bob Breindel	finance@eccss.org 814-781-3144
Erie Catholic School System Blessed Sacrament, Our Lady of Peace, St. Jude Schools	Joyce Wickles	jwickles@eriecatholic.org 814-314-2857
St. George, St. James, St. Luke Schools	Mary Jo Schley	mschley@eriecatholic.org 814-314-2856
Mercyhurst Preparatory School	Beth Iadaluca Jo Ann Simonelli	businessoffice@mpslakers.com 814-824-2315
Shenango Valley Catholic School System w/ St. John Paul II and Kennedy Catholic M/HS	Ray Bianco	rbianco@kennedycatholicsschools.org 724-346-5531
Venango Region Catholic School St. Stephen School	Beth Metz	beth.metz@venangocatholic.org 814-677-3035
Villa Maria Cathedral Preparatory Catholic School System w/Cathedral Prep and Mother Teresa Academy	Joanne Rogers	joanne.rogers@cathedralprep.com 814-453-7737 Ext. 2226