

**St. Stephen School, Oil City
Anticipated Open Positions 2026-2027**

- **Preschool Program Director**
 - St. Stephen School is seeking to hire a dynamic leader to grow a faith-based preschool program that will prepare learners for kindergarten.
- **Full-Time Classroom Teachers**
 - Those certified to teach in grades K-8 are encouraged to apply.
- **Day-to-Day Substitute Teachers, Pre-8**

Qualifications: Teaching degree and certification preferred. You do not need to be Catholic to apply.

Job Responsibilities: The candidate will be responsible for the daily planning, instruction and supervision of students. Teachers are expected to use techniques and resources based on researched best practices as well as state, Diocesan and local curriculums. The candidate should be prepared to maintain accurate records, utilize instructional technology and communicate effectively with parents. A willingness to collaborate with colleagues and utilize assessment data is also expected.

Requirements: Applicants must submit a job application with references, required clearances, college transcripts, pastor recommendation (Catholic) or character reference (non- Catholic), and educational certificates. Required documentation may be found at:

<https://www.eriercd.org/schools/teachingforms.html>

**Please mail or email documents to:
St. Stephen School
214 Reed Street Oil City, PA 16301
814-677-3035
Katherine Chandley, Principal
katherine.chandley@venangocatholic.org**